

WAVERLY UTILITIES BOARD OF TRUSTEES MEETING

Regular Meeting

Tuesday, May 12, 2015 – 4:00 P.M.

1002 Adams Parkway

(1) Roll Call -

Present:

Trustees – Knights, Suhr, Vyverberg, Koenig and Seggerman. Guest Trustee – Jim Atty. WLP Presenters –Darrel Wenzel, General Manager; Vicki Hall, Finance and Rates Manager; Angie Schroeder, Board Secretary; Jen Bloker, Communications & Public Info Manager; Curt Atkins, Energy Services Manager and Mike Litterer, Assistant General Manager. **Absent:** None.

(2) Agenda Management –

A motion (Knights, Suhr) to approve the agenda was made and passed with a unanimous vote.

(3) Public Forum –

No one came forward.

(4) Minutes of April 14, 2015, Waverly Light and Power and Waverly Communications Utility dba Waverly Utilities Regular Meeting -

A motion (Vyverberg, Seggerman) approving the minutes of the April 14, 2015, Waverly Light and Power and Waverly Communications Utility dba Waverly Utilities regular Board Meeting was made and passed with a unanimous vote.

Waverly Communications Utility

(5) Action Items

A. Review Financials –

Financials were presented and discussed. A motion (Knights, Vyverberg) to accept the financials was made and passed with a unanimous vote.

B. Public Hearing on Plans, Specifications, Form of Contract and Estimate of Cost for the Construction of the Fiber Optic Lines -

No one came forward and no documents were received by the Board Secretary.

C. Resolution #22-15 – Resolution Adopting Plans, Specifications, Form of Contract and Estimate of Costs -

A motion (Vyverberg, Koenig) to approve Resolution #22-15 – Resolution Adopting Plans, Specifications, Form of Contract and Estimate of Costs- was made and passed unanimously with a roll call vote as follows: Vyverberg, Koenig, Seggerman, Suhr, and Knights.

D. Resolution #23-15 – Resolution Making Award of Construction Contract -

A motion (Koenig, Seggerman) to approve Resolution #23-15 – Resolution Making Award of Construction Contract – was made and passed unanimously with a roll call vote as follows: Koenig, Seggerman, Suhr, Vyverberg and Knights.

(6) Information Items

A. Communications Utility Tasks Update -

Staff presented a document showing progress being made on specific tasks for the communications utility.

Waverly Light and Power

(7) Action Items –

A. Ratify Trade Accounts -

- i. A motion (Knights, Koenig) to ratify the trade accounts without GMT and Ael Suhr Enterprises was made and passed with a unanimous vote.
- ii. A motion (Koenig, Knights) to ratify the trade account for Ael Suhr Enterprises was made and passed with a unanimous vote. Ael Suhr abstained.

B. Review Financials –

Financials were presented and discussed. A motion (Knights, Koenig) to accept the financials was made and passed with a unanimous vote.

C. Internal Control – Inventory -

A motion (Seggerman, Koenig) to accept the Internal Control – Inventory - document was made and passed with a unanimous vote.

D. Resolution #24-15 – Reimbursement Resolution -

A motion (Knights, Seggerman) to approve Resolution #24-15 – Reimbursement Resolution – was made and passed unanimously with a roll call vote as follows: Knights, Seggerman, Koenig, Suhr and Vyverberg.

E. Public Hearing on Plans, Specifications, Form of Contract and Estimate of Cost for the Construction of Fiber to the Premise Feeder/Distribution Network -

No one came forward and no documents were received by the Board Secretary.

F. Resolution #25-15 – Resolution Adopting Plans, Specifications, Form of Contract and Estimate of Costs -

A motion (Seggerman, Knights) to approve Resolution #25-15 – Resolution Adopting Plans, Specifications, Form of Contract and Estimate of Costs – was made and passed unanimously with a roll call vote as follows: Seggerman, Knights, Koenig, Suhr and Vyverberg.

G. Resolution #26-15 – Resolution Making Award of Construction Contract -

A motion (Vyverberg, Knights) to approve Resolution #26-15 – Resolution Making Award of Construction Contract– was made and passed unanimously with a roll call vote as follows: Vyverberg, Knights, Koenig, Seggerman and Suhr.

(8) Information Items –

A. Monthly Department Reports -

Reports from Finance, Outreach and Education, Key Accounts, Customer Programs, Customer Communication and Education, Generation and Substations, and Distribution and Transmission were provided to Board members for review.

B. Minimum Insurance Coverage Review -

Mike Litterer gave an overview of the insurance coverage.

(9) Board Calendar

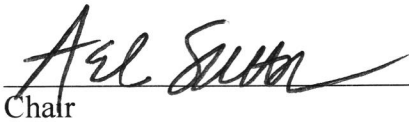
No discussion.

(10) Other Business

None.

(11) Adjournment

Meeting was adjourned by Chairman Suhr.



Dated May 12, 2015

Chair



Dated May 12, 2015

Secretary